

Time line for TACP Sep. – Nov. 2019 Activities

S. No.	Element	Details and Duration	When	Who is involved	Deliverable
1	TA's observe Faculty Member (TLC Mentor will also observe and prepares observation report)	1 Theory/lab Class (~ 1 hour)	By 1 st week of October	TAs + Faculty + TLC	Observation Report by TA + Face to Face Interaction/discussion with TLC Mentor + Group meeting (for reinforcing the ACL part)
2	Live Observation of TA's by TLC Mentor and Faculty Mentor	1 Theory/lab Class (~ 1 hour)	By end of October	TAs + Faculty + TLC Mentor	Observation Report by TLC Mentor + TA effectiveness survey report from Faculty Mentor
3	TA effectiveness Survey (Formative Assessment)	Online survey (5-10 minutes) Filled by Students.	By 15 th November	Students + TAs +TLC Mentor	TA's reflection report based on survey results + Meeting with TLC Mentor
4	TA Final Reflection Report –Overall Assessment	Based on the feedback from Faculty Mentor / Course instructor, Students and TLC Mentor.	By end of November	TA's + Faculty+ Students +TLC	TA Certificate

